



**NATIONAL HEALTH MISSION**  
DEPARTMENT OF HEALTH & FAMILY WELFARE, PUNJAB  
Ph. 0172-4012021



No. NHM/Pb/73072

Dated: 19/08/2021

**PUBLIC NOTICE- WALK-IN-INTERVIEW**

National Health Mission, Punjab invites eligible candidates for walk in interview to fill up following contractual posts under Director Ayurveda Punjab as per schedule mentioned below:-

Sr No	Name of Post	No of Post	Place of Posting	Date/Time of Walk in Interview	Venue
1	Manager Finance	1	Programme Management Unit (AYUSH) O/o Director Ayurveda Punjab	01.09.2021	O/o Mission Director, NHM Punjab, 5 <sup>th</sup> Floor, Prayaas Building, Sector 38 B Chandigarh
2	Manager Accounts	1		02.09.2021	
3	Manager (HMIS)	1		03.09.2021	

**ELIGIBILITY QUALIFICATION, SELECTION CRITERIA AND OTHER CONDITIONS**

Sr No	Name of Post	No of Post	Eligibility & Qualification
1	Manager Finance (F.A.)	1	MBA-Finance/M.Com/C.A./ICWA from AICTE recognized institute or university with Minimum 3 years experience in government or any other reputed organization in finance management of major Programme/project. Exposure to financial management operations, Government accounting, funds flow management, utilization certificates and scheme-wise expenditure reporting in a Govt. set up and development of accounting packages will be an added advantage. Exposure in Social sector schemes/Govt. Missions at National, State and district level and computer knowledge including MS Office, MS Word, MS Power Point and MS Excel would be desirable. Preference will be given to persons who have experience of working health sector including AYUSH Age: 18-37 years as per Govt. of Punjab Punjabi Pass upto Matric Standard Salary:- Rs. 35000/-
2	Manager Accounts (A.M.)	1	MBA-Finance/M.Com/ICWA (Inter) from recognized institute with Minimum 2years experience in government or any other reputed organization in account management. Exposure in Social sector schemes at National, State and district level and computer knowledge of Tally Accounting package and MS Office, MS Word, MS Power Point and MS Excel would be desirable. Preference will be given to persons who have experience of working health sector including AYUSH. Age: 18-37 years as per Govt. of Punjab Punjabi Pass upto Matric Standard Salary:- Rs. 25000/-

Sr No	Name of Post	No of Post	Eligibility & Qualification
3	Manager (HMIS)	1	<p>MBA-IT/MCA/M.Sc.-IT/BCA from recognized institute with 1-2 years experience in a Government or any other reputed organization. Exposure in social sector schemes at national, state and district level and computer knowledge including MS Office, MS Word, MS Power Point MS Excel and MS access would be essential. Preference will be given to persons who have experience of working health sector including AYUSH.</p> <p>Age: 18-37 years as per Govt. of Punjab</p> <p>Punjabi Pass upto Matric Standard</p> <p>Salary:- Rs. 25000/-</p>

- i. **Age Limit: Candidates should not be below 18 years and above 37 years of age as on 1<sup>st</sup> Jan 2021. (01.01.2021). Age relaxation as per the rules of Punjab Government.**
- ii. Only those candidates who have passed Punjabi subject in Matriculation standard are eligible to apply.
- iii. **Terms and conditions:**
  - Post will be on contractual basis initially for 1 year to be renewed on the basis of work, conduct and performance every year.
  - Educational qualifications must be from a recognized University/ Board as per details mentioned against each post. Candidates must pass the requisite educational qualification on or before the date of walk in interview.
- iv. Candidates must bring their original testimonials and photocopies related to Qualification, Date of Birth, Experience, Pass in Punjabi in matriculation, reserve category certificate, Address proof and Photo Identity Proof ( Copy of Ration Card, Voter Card, Passport, License etc.) failing which their candidature may stand cancelled.
- v. Candidates must bring 2 latest passport size photographs at the time of interview
- vi. **Candidates are requested to visit website <https://nhm.punjab.gov.in> regularly for any latest updates.**
- vii. No TA, DA will be paid for the journeys performed for the written test/ attending counseling.

SD/-

**Mission Director  
National Health Mission Punjab**