



PUBLIC NOTICE- RECRUITMENT

IN VIEW OF EMERGING SCENARIO OF COVID-19

National Health Mission, Punjab invites online applications on Department's website www.nhm.punjab.gov.in on the prescribed proforma for filling up following posts on contract basis:-

Sr No	Name of Post	Qualification
1	Hospital Administrator 1 Post	<p>Master of Business Administration (2 years regular full time degree) in any stream from a recognized Institute/University</p> <p>Experience:- Minimum 10 years experience in a supervisory capacity in Hospital Management/Administration in a Govt/Pvt Hospital.</p> <p>Punjabi pass upto Matric standard.</p> <p>Age: upto 45 years as on 01.01.2020</p> <p>Salary :- Rs. 80000 p.m.</p>
2	Assistant Hospital Administrator 56 posts	<p>1. Post Graduate Degree in Hospital Administration (2 years regular full time degree) from a recognized Institute/University</p> <p align="center">Or</p> <p>Post Graduate Degree in Hospital Management (2 years regular full time degree) from a recognized Institute/University</p> <p align="center">Or</p> <p>Post Graduate Degree in Health Care Management (2 years regular full time degree) from a recognized Institute/University</p> <p>2. Punjabi pass upto Matric standard</p> <p>Age: 18 to 37 years as on 01.01.2020 (Relaxation as per Punjab Govt. rules)</p> <p>Salary :- Rs. 30000 p.m.</p>

Dates for submission of online applications

Start of Online system	Date:- 24.04.2020
Last date of submission of online application form	Date:- 04.05.2020

➤ **Hospital Administrator**

1 post at State

➤ **Assistant Hospital Administrator**

56 posts anywhere in State of Punjab

Reservation as per Punjab Government Rules:-

The classifications for the total no. of posts be read as: - General, General (Economic Weaker Section), Scheduled Caste, Backward Classes, Handicapped, Ex- Servicemen, Sports Persons and Freedom Fighters.

Tentative Category wise break up of Seats

Category	No of Posts
Backward Classes, Punjab	7
BC-Ex Servicemen/LDESM Punjab	1
Ex Servicemen/LDESM, Punjab	4
Freedom Fighters Punjab	1
General	18
General (Economic Weaker Section)	7
Physically Handicapped, Punjab	2
SC Balmiki/Mazbhi Sikhs Punjab	8
SC Balmiki/Mazbhi Sikhs Ex Servicemen/LDESM Punjab	1
Scheduled Castes Ramdasia & others, Punjab	3
Scheduled Castes Ramdasia & others Ex Servicemen/LDESM Punjab	2
Scheduled Castes -Sports Persons, Punjab	1
Sports Persons, Punjab	1
Total	56

- The number of seats is liable to alteration without giving any notice due to administrative reasons.
- The SC/ BC Category certificate should be in accordance with the instructions of the Department of Welfare Punjab and the certificate for the Ex-Serviceman, Freedom fighters and Sports persons categories should be in accordance with instructions of the concerned Department as per the followings details:-

Ex Servicemen/LDESM, Punjab	Lineal Descendant certificate duly issued by the concerned District Sainik Welfare Officer.
Freedom Fighters, Punjab	The requisite certificate issued by the Deputy Commissioner of the concerned district. as per the instructions of the Punjab Govt.
Sports persons, Punjab	The certificate regarding gradation issued by the Director, Sports Department, Punjab.
General (Economic Weaker Section), Punjab	Income & Asset Certificate issued by Department of Social Justice, Empowerment and Minorities Govt of Punjab. Annexure "II"

Candidates applying under the above-mentioned categories should have these certificates before last date of filling the applications. **Candidates should select their categories carefully. The category once selected by a candidate will not be changed under any circumstances.**

OTHER TERMS AND CONDITIONS

1. All posts will be on contract basis initially upto 31.03.2021
2. Only those candidates who have passed Punjabi subject in matriculation standard are eligible to apply.
3. The candidates will be shortlisted on the basis of selection criteria (related to qualification/ experience/age etc.).Only shortlisted candidates will be called for the counseling for checking the eligibility of candidates and the list of shortlisted candidates will be displayed on the Department's website **www.nhm.punjab.gov.in**. Further, no notice for counseling would be issued separately to the shortlisted candidates.
4. The applications can be submitted through online mode only. No other means/mode of application will be accepted by the Department.
5. The State Health Society (NHM) will hold no responsibility if any entry in the online form is incorrectly made by any candidate and he/she can be declared not eligible due to wrong entries of his/her credentials. It is advised that all entries are cross checked by candidates themselves before finally entering the data.
6. The candidate should fulfill the condition of eligibility criteria except age on the last date of receipt of applications.
7. The candidates must be fulfill the age criteria as on 01.01.2020.
8. State Health Society (NHM) will not be responsible for non receipt of online application of the candidate due to any reason whatsoever.
9. Application submitted through online form does not imply that candidate has fulfilled the criteria given in the advertisement and application is subject to subsequent scrutiny and can be rejected, if candidate does not fulfill the eligibility criteria at any point of time of the recruitment process.
10. The post may be increased or decreased at any stage of the recruitment process. Mission Director NHM reserves the right to cancel the entire recruitment process at any stage without issuing any notice.

Important Dates

Start of Online system	Date:- 24.04.2020
Last date of submission of online application form	Date:- 04.05.2020

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**Mission Director
National Health Mission, Punjab**