

Government of Punjab
Department of Health & Family Welfare
(Health-4 Branch)

Notification

Dated, Chandigarh: 9/11/2020

No. 05/27/2020-4H4/ 2860

Ministry of Health and Family Welfare, Government of India (Department of Health and Family Welfare) has directed to State Governments to undertake structured review of preparedness of COVID-19 vaccine through coordination mechanism vide letter no. 1940407/2020/ IMMUNIZATION dated 26th October, 2020.

2. In Compliance with the directions of above referred letter and provisions contained in it the "Department of Health and Family Welfare, Punjab is establishing a coordination mechanism as under:-

i) State Steering Committee:

Chairperson: Chief Secretary

Convener: Principal Secretary Health & Family Welfare

Administrative Secretaries of the following departments:-

- a. Women & Child Development Department
- b. Rural Development & Panchayati Raj Department
- c. Local Government Department
- d. Housing & Urban Development Department
- e. Revenue Department
- f. Home Department
- g. Sports & Youth Services Department (including NYKs)
- h. Education Department (including NCC and NSS)
- i. Social Justice and Empowerment & Minorities Department
- j. Information & Public Relations Department
- k. Labour & Employment Department
- l. Transport Department
- m. Mining Department
- n. Other relevant departments and representatives of Central Ministries/ departments/agencies: Divisional Railway Manager Northern Railways, Ferozepur; Divisional Railway Manager Northern Railways, Ambala; Border Security Force; CISF; CRPF; Army, and Air Force.
- o. Development Partners: UNDP.

Frequency: Atleast once In a month. Additional meeting may be held if required.

Activities to be conducted:

Preparatory phase

- Ensure active engagement of other line departments for various activities related to COVID-19 vaccine introduction as and when the vaccine is made available.
- Oversight on creation of database of Health Care Workers (HCWs) on COVID-19 Vaccination Beneficiary Management

System (CVBMS) who will be prioritized for vaccination in the 1st phase.

- Review of state's preparatory activities in terms of cold chain preparedness, operational planning, communication planning, strategies for anticipated state specific challenges in terms of geographical terrain, network connectivity, hard to reach areas etc.
- Mobilize human/other resource and coordinate planning and other activities with other departments. HR with expertise in medical/health may be utilized for vaccination while other HR may be used for operational support, IEC, resource mobilization, community mobilization etc.
- Financial planning for COVID-19 vaccine introduction amongst HCWs followed by other priority socio-demographic groups.
- Explore utilization of Corporate Social Responsibility (CSR) for financing various activities related to COVID-19 vaccine introduction.
- Devising plan for utilization of Common Service Centres and other public infrastructure as per need.
- Review and ensure that regular meetings of State Task Force (STF) and District Task Force (DTF) are held.

Implementation phase (upon availability of vaccine):

- Oversight on overall micro planning and other operational aspects of COVID-19 vaccine introduction.
- Ensure active involvement of all concerned department and stakeholders as per their pre-defined roles in the process of COVID-19 vaccine introduction.
- Ensure early tracking of social media and other platforms for possible misinformation and rumors around COVID-19 vaccine that could impact the community acceptance for COVID-19 vaccine.
- Devise innovative strategies for improving community engagement 'Jan Bhagidaari' for improved coverage of COVID-19 vaccine.
- Regular review of coverage of COVID-19 vaccine and guidance to STF for corrective actions.
- Institute reward/recognition mechanism for achievement of best performing district/block/urban ward etc.

ii) State Task Force:

Chairperson: Principal Secretary Health & Family Welfare
Convener: State Immunization Officer (SIO)

Members:

- a. Mission Director, National Health Mission;
Managing Director, Punjab Health Systems Corporation;
Project Director, Punjab State AIDS Control Society;
Chief Executive Officer, State Health Agency;
Director Health Services;
Director Health Services (Family Welfare);

Director Health Services (SI);
Director Ayurveda; and
Head of Homoeopathy.

b. Heads of the following departments:

- i. Chief Administrator, Punjab Urban Development Authority
- ii. Director, Social Security and Women & Child Development
- iii. Director Rural Development & Panchayats
- iv. U.N.D.P.
- v. NGOs

Frequency: Atleast once every fortnight. Additional meeting may be held as per need.

Activities to be conducted:

Preparatory phase

- Regularly monitor the progress of database of beneficiaries on COVID-19 Vaccination Beneficiaries Management System (CVBMS).
- Provide guidance, including funding and operational guidelines, and fix timelines for districts to plan and implement COVID-19 vaccine introduction as and when vaccine is made available.
- Involve other relevant departments including ICDS, PRI and key immunization partners such as UNDP, UNICEF, WHO, Rotary International, Reproductive, Maternal, Newborn, Child Health and Adolescent Health (RMNCH+A) lead partners and other organizations at state level. CSOs, including professional bodies such as IMA should also be involved.
- Review cold chain preparedness across state for possible introduction of COVID-19 vaccine and guide strengthening measures for the same in view of increased cold chain space requirement.
- Identify vaccinators across government and private sectors so as to minimize disruption of Routine Immunization services while introducing COVID-19 vaccine.
- Planning and mapping of vaccination sessions where HCWs will be vaccinated during the 1st phase of COVID-19 vaccine roll-out.
- Mapping human resources across departments that could be deployed for vaccination sessions for verification of beneficiaries, crowd management and overall coordination at session site.
- Communicate with District Magistrates (DM) for conducting meetings of District Task Force.

Implementation phase (upon availability of vaccine):

- Track districts for adherence to timelines for overall implementation of COVID-19 vaccine introduction as per the guidelines approved by NEGVAC and communicated from national level.
- Deploy senior state-level health officials to each district identified for monitoring and ensuring accountability framework. They should visit these districts and oversee the activities for the roll-

out of COVID-19 vaccine, including participation in DTFI meetings and assessment of district preparedness.

- Develop a media plan to address rumor mongering as well as vaccine eagerness. Ensure adequate number of IEC materials (as per prototypes) are printed and disseminated to districts in time.
- Involve youth organizations like NCC/NYKS/NSS for social mobilization of identified group of beneficiaries to be prioritized from time to time. On similar lines, ensure involvement of self-help groups.
- Regular review with districts and urban local bodies to review and resolve issues related to micro-planning, vaccines and logistics, human resources availability, training, waste management, AEFI and IEC/BCC.
- Review and need based approval of additional fund requirement.

Dated: 05.11.2020

**Chief Secretary,
Government of Punjab**

No. 05/27/2020-4H4/ 2861

Dated, Chandigarh: 9/11/2020

A copy is forwarded to followings for information and necessary

action:-

1. Chief Secretary, Government of Punjab for information
2. CPS/CM for information please.

No. 05/27/2020-4H4/ 2862

**Deputy Secretary, Health
Dated, Chandigarh:** 9/11/2020

A copy is forwarded to followings for information and necessary

action:-

1. PS/Chief Secretary, Punjab.
2. PS/Principal Secretary, General Administration.

No. 05/27/2020-4H4/ 2863

**Deputy Secretary, Health
Dated, Chandigarh:** 9/11/2020

A copy is forwarded to all the Financial Commissioners, Principal Secretaries and Administrative Secretaries in the State of Punjab for necessary action.

No. 05/27/2020-4H4/ 2864

**Deputy Secretary, Health
Dated, Chandigarh:** 9/11/2020

A copy is forwarded to Controller, Printing & Stationery, Punjab with the request to publish this notification in the Punjab Government Gazette (Ordinary) and 50 copies of this notifications may please be sent to this department.

No. 05/27/2020-4H4/ 2865

**Deputy Secretary, Health
Dated, Chandigarh:** 9/11/2020

A copy is forwarded to Secretary, Department of Health and Family Welfare (Ministry of Health and Family Welfare) Government of India in reference to their DO letter no. 1940407/2020/ IMMUNIZATION dated 26th October, 2020 for information and necessary action.

Deputy Secretary, Health

No. 05/27/2020-4H4/ 2866 -2877

Dated, Chandigarh: 9/11/2020

A copy of the above is forwarded to the following for information & necessary action:-

1. Commissioner Food and Drug Administration, Punjab.
2. MD-PHSC, Punjab.
3. MD-NHM Punjab.
4. APD-AIDS Control Society, Punjab.
5. Director Health and Family Welfare, Punjab.
6. Director Health Services (SI), Punjab.
7. Director Health Services (ESI), Punjab.
8. Director Homeopathy, Punjab.
9. Director Ayurveda, Punjab.
10. All Civil Surgeon, Punjab.
13. PS/Secretary, Health & Family Welfare, Punjab.
14. PA/Special Secretary, Health & Family Welfare, Punjab.


~~Deputy Secretary, Health~~